

Our Fair Housing Policy



As members of the Realogy Brokerage Group Family of Companies, our salespeople and employees commit to the following:

- Providing equal professional service to all, without regard to race, color, religion, sex, handicap, familial status, national origin or other protected status of any prospective client, customer or resident of any community.
- Keeping informed about fair housing laws and practices, thereby expanding upon our customers' and clients' opportunities.
- Demonstrating through advertising and the media that everyone is welcome and no one is excluded.
- Informing our clients and customers about our rights and responsibilities under the fair housing laws.
- Documenting our efforts to provide equal professional service whenever possible.
- Respecting the diversity and differences within our customer base, and remaining informed on those differences in order to provide Truly Remarkable Service.
- Taking a positive approach to fair housing practices and aspiring to follow the letter and spirit of the law.
- Committing to continue in the development and implementation of fair housing practices in accordance with our leadership role in the real estate profession.
- Refusing to tolerate non-compliance.

Standardized Operating Procedures for Purchasers of Real Estate Pursuant to Real Property Law §442-H

Corcoran Baer & McIntosh is making these Standardized Operating Procedures available to the public. Hard copies of these Standardized Operating Procedures are available upon request at any Corcoran Baer & McIntosh office location.

Standardized Operating Procedures for Prospective Homebuyers in Order to Receive Services from Corcoran Baer & McIntosh:

- There is no general requirement to provide photo identification in order to work with Corcoran Baer & McIntosh. However, prior to entry to a Corcoran Baer & McIntosh office, customers may be required to present photo identification for security or similar purposes. Also, individual property owners, certain sponsor/developer-clients, or managing agents or certain listing

brokers may require photo identification prior to a showing or to work with them, and we will communicate this information to buyers when such a situation arises.

- An exclusive buyer representation agreement is not required to work with Corcoran Baer & McIntosh.
- A pre-approval for a mortgage loan is not required to work with Corcoran Baer & McIntosh, per se, however, individual property owners, certain sponsor/developer-clients, or certain listing brokers may require one – and if so, we will communicate such fact to buyers when such a situation arises.