



**ALL OF THE FOLLOWING MUST BE COLLECTED BEFORE WE START PROCESSING THIS APPLICATION**

**Instructions:**

- Include copies of 2 recent pay stubs for each Applicant
- Each adult occupant must attach a copy of driver's license, or other **photo ID** (State issued ID, Passport, or Military ID)
- Include **\$250.00** as a Deposit to Reserve (*if approved \$250 goes towards first month rent & security; if denied \$250 is refundable; if canceling application deposit is forfeited*)
- \$25 (per applicant)** for KW to obtain a credit report

**DIRECT ALL QUESTIONS TO SARAH AT 401-334-3334**

**\*\*\*We do NOT accept personal checks\*\*\***

**We only accept Money Orders and  
Certified Bank Checks**

**Please make payable to:**

**KELLER WILLIAMS REALTY**

**\*Check for deposit + Application can be the same check\***

14 Break Neck Hill Rd, Suite 101  
Lincoln, RI 02865  
Office: 401-334-3334  
Email: Solutions@SpectrumREC.com  
[www.SpectrumREC.com](http://www.SpectrumREC.com)

*"Striving to be the ONLY Realtors you will ever need."*

**KELLERWILLIAMS®**

**RENTAL APPLICATION**

**Please Print**

Address of premises for consideration: \_\_\_\_\_

Anticipated move-in date of: \_\_\_\_\_ Rent\$ \_\_\_\_\_

Desired Length of Lease: \_\_\_\_\_

Utilities Included (Circle): Heat/Hot Water/Electric/Cold Water

Do you have the required first month's rent and security deposit (**security is one month's rent**)? Y / N

**Applicant's Name** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

Date of Birth \_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Marital Status \_\_\_\_\_ Phone: \_\_\_\_\_

\*\*\*Please see Section on Next Page for Children or other Occupants Information\*\*\*

**EMPLOYMENT HISTORY**

**APPLICANT EMPLOYED BY** \_\_\_\_\_ **Date Started** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **Tel.#** \_\_\_\_\_

**Position** \_\_\_\_\_ **Supervisor** \_\_\_\_\_

**WEEKLY GROSS INCOME** \_\_\_\_\_ **OTHER INCOME** \_\_\_\_\_

**RENTAL HISTORY**

**APPLICANT'S PRESENT ADDRESS** \_\_\_\_\_  
Street City State Zip

**Length of time at address** \_\_\_\_\_ **Rent amt. \$** \_\_\_\_\_

**Present landlord or mortgage holder** \_\_\_\_\_ **Tel.#** \_\_\_\_\_

**Reason for leaving** \_\_\_\_\_

**PREVIOUS ADDRESS** \_\_\_\_\_  
Street City State Zip

**Length of time at address** \_\_\_\_\_ **Rent amt. \$** \_\_\_\_\_

**Present landlord or mortgage holder** \_\_\_\_\_ **Tel.#** \_\_\_\_\_

**Reason for leaving** \_\_\_\_\_

Have any of the applicants or prospective occupants declared bankruptcy in the past seven (7) years? Yes / No !

Have any of the applicants or prospective occupants ever been evicted from a rental residence? !

Have any of the applicants or prospective occupants had two or more late rental payments in the past year? !

Have any of the applicants or prospective occupants ever willfully or intentionally refused to pay rent when due? !

Have any of the applicants or prospective occupants ever been convicted of a crime? !

Do any of the applicants or prospective occupants smoke? !

Do any of the applicants or prospective occupants have past due utilities (ie. National Grid, Cox, Verizon etc.)? !

Explain ANY yes from above: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**RENTAL CO-APPLICATION**

**Please Print**

**Co-Applicant's Name** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

Date of Birth \_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_  
SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Marital Status \_\_\_\_\_ Phone: \_\_\_\_\_

**Relationship to Applicant** \_\_\_\_\_

**CO-APPLICANT EMPLOYED BY** \_\_\_\_\_ **Date Started** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **Tel.#** \_\_\_\_\_

**Position** \_\_\_\_\_ **Supervisor** \_\_\_\_\_

**WEEKLY GROSS INCOME** \_\_\_\_\_ **OTHER INCOME** \_\_\_\_\_

**CO-APPLICANT'S PRESENT ADDRESS** \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Length of time at address** \_\_\_\_\_ **Rent amt. \$** \_\_\_\_\_

**Present landlord or mortgage holder** \_\_\_\_\_ **Tel.#** \_\_\_\_\_

**Reason for leaving** \_\_\_\_\_

**PREVIOUS ADDRESS** \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Length of time at address** \_\_\_\_\_ **Rent amt. \$** \_\_\_\_\_

**Present landlord or mortgage holder** \_\_\_\_\_ **Tel.#** \_\_\_\_\_

**Reason for leaving** \_\_\_\_\_

**MISCELLANEOUS INFORMATION**

Autos to be parked on premises:

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Plate \_\_\_\_\_ State \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Plate \_\_\_\_\_ State \_\_\_\_\_

**PLEASE LIST CHILDREN, OR OTHER OCCUPANTS**

1.) \_\_\_\_\_ Birthdate \_\_\_\_\_

2.) \_\_\_\_\_ Birthdate \_\_\_\_\_

3.) \_\_\_\_\_ Birthdate \_\_\_\_\_

4.) \_\_\_\_\_ Birthdate \_\_\_\_\_

**PETS**

List any animals that will be on premises:

Species \_\_\_\_\_ Breed \_\_\_\_\_ Weight \_\_\_\_\_ Color(s) \_\_\_\_\_

Species \_\_\_\_\_ Breed \_\_\_\_\_ Weight \_\_\_\_\_ Color(s) \_\_\_\_\_



**KELLER WILLIAMS REALTY**  
**AUTHORIZATION AND**  
**DEPOSIT TO RESERVE APARTMENT**

By signing this agreement, I hereby make application for a rental unit and certify that the information I have provided is complete and truthful. I agree to permit an investigation of my credit, criminal, employment, and tenant history for the purposes of renting an apartment with this owner/manager. I authorize Keller Williams Realty or any agent of same, to obtain and disclose any and all information to the landlord, owner, or agent of said property. I, understanding my rights, duties, and obligations, permit Keller Williams Realty to utilize any legal resource necessary to determine the accuracy of the information listed above. I warrant that all information supplied in this application is true; however, should any statement made above be a misrepresentation or not a true statement of facts, the lease may be terminated and you will be given an immediate notice to vacate.

Subject Rental Property\_\_\_\_\_

The undersigned has hereby given a deposit in the amount of \$\_\_\_\_\_ to Keller Williams Realty to reserve the dwelling located at the above address for possible owner consideration of acceptance for rental.

If prospective tenant is declined residency for any reason whatsoever, or Owner decides **NOT** to rent to (you) applicant, deposit is fully refundable **MINUS the credit report fee of \$25 per applicant.** Please allow 7-10 Business days for Returned funds.

In the event the prospective tenant changes his/her mind about renting, deposit is **NON-REFUNDABLE.** All future monies accepted on behalf of owners during or after the approval period in conjunction with the initial deposit are also **NON-REFUNDABLE.**

I fully understand the above statements and agree to abide by them.

**Applicant**

\_\_\_\_\_ print \_\_\_\_\_ sign \_\_\_\_\_ date

**Co-applicant**

\_\_\_\_\_ print \_\_\_\_\_ sign \_\_\_\_\_ date

14 Break Neck Hill Rd, Suite 101  
Lincoln, RI 02865  
Office: 401-334-3334  
Email: Solutions@SpectrumREC.com  
**www.SpectrumREC.com**