



BIG COUNTRY
— TITLE COMPANY —

DATE: November 25, 2020
TO: ANN CARR
RE: 163 Clairborne

Dear ANN CARR:

I have received the contract on the above referenced property. My file number is 202839. The following items are needed, if possible, to process the file for an efficient and timely closing.

1. Mortgage Lender Name _____
2. Home inspection company _____
3. Termite inspection company _____
4. Home warranty company name & fee _____
5. Buyer's marital status: _____ Spouse's name: _____
6. Buyer's phone number: _____
7. Buyer's email address: _____
8. Will documents need to be expressed to buyer? ___ Yes ___ No
9. Will this be an owner-occupied property purchase? ___ Yes ___ No
10. Will buyer be using a Power of Attorney to close transaction? ___ Yes ___ No

If yes, please provide this office a copy of the Power of Attorney to be reviewed by Title Company to see if it is acceptable. The original will need to be furnished to us at closing for recording with closing documents.

Please fax or email this form to this office as soon as possible. My email is heidih@bigcountrytitle.com and our fax number is 325.698.1864.

Thank you for the opportunity to be of service to you and your customer. Please call if you have any questions or need anything further regarding this file.

Very truly yours,

Heidi Heslep, Escrow Officer